



भारतीय लघु उद्योग विकास बैंक
SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA

**Pre-qualification cum tender notice for Interior / Furnishing work in
Bank's branch office premises at
Jeevan Suman, LIC Building, 1st Floor, Plot No-3, N-5,
Near CIDCO Office, Town Centre, Aurangabad-431 003**

Tenders are invited from experienced and reputed contractors who meet the following PQ criteria for interior / furnishing works proposed to be carried out in the SIDBI's branch office at Aurangabad.

1. **Estimated cost** : ₹ 14.00 lacs.
2. **Scope of work** : Interior furnishing work shall broadly include
 - (a) Providing and fixing of vinyl flooring, false ceiling, soft furnishing such as venetian blinds, carpets, sofa etc.
 - (b) Internal electrification, distribution switch gear etc. including installation of light fittings and fixtures.
 - (c) Electrical and voice / data cabling.
 - (d) Other misc. interior furnishing works.
 - (e) Modular Furnitures
3. **Pre-qualification criteria** :
 - a) Intending agency should have completed min. one work of similar nature; cost not less ₹ **14.00 lakhs** on single site single work order in last 3 years. Agency to submit copy of work order and completion certificate from employer as proof.
 - b) The minimum average turnover of the agency in last 3 financial years should be more than ₹ 65 lakhs per annum. Agency to submit Income-Tax / Sales-Tax and / or Income and Expenditure A/c for last 3 years certified by its Chartered Accountant.
 - c) Should have adequate skilled and unskilled manpower and technical staff to execute the work.



- d) Should have adequate plants and equipments for execution of the work at site and its workshop / factory at / near Aurangabad.



4. **General Conditions** :

- a) Similar work shall mean the interior work as described in the scope of work above and executed for office buildings, star hotels, commercial complexes.
- b) The applicants must have satisfactorily completed similar interior works for banks, financial institutions, PSU or multinational companies etc having approx. minimum area of about 1000 sq.ft. in a single project.
- c) The applicants must submit latest sales tax registration and clearance certificate.
- d) Incomplete applications are liable for rejection.
- f) Certified copies of work order / completion certificates / form No.16 for TDS issued by the employer are to be submitted as proof of execution of work.

5. **How to apply**

- a) Tender documents can be obtained in person on any working day from October 01, 2010 to October 28, 2010 from Bank's office at Jeevan Suman, LIC Building, 1st Floor, Plot No-3, N-5, Near CIDCO Office, Town Centre, Aurangabad-431 003 (Tel. No.0240-2472266) on payment of ₹ 1,000/- by demand draft drawn in favour of SIDBI payable at Aurangabad. It can also be downloaded from SIDBI's website www.sidbi.in.
- b) Tender documents shall be issued to only those contractors who meet the above prequalification criteria and submit the proof thereof.
- c) The completed applications in duplicate alongwith all supporting documents should be submitted in sealed cover superscribing "Tender for Interior Works, Vol-I & II PreQualification & Technical Bid" & " Vol.-III -Price Bid" at SIDBI's branch office at Jeevan Suman, LIC Building, 1st Floor, Plot No-3, N-5, Near CIDCO Office, Town Centre, Aurangabad-431 003 to the Dy. General Manager, SIDBI, Aurangabad on or before October 29,2010 till 1.00 p.m. on working days.

Notes :

1. SIDBI reserves the right to accept or reject any or all applications without assigning any reasons.
2. The estimated value of work indicated above is tentative and SIDBI reserves the right to increase / decrease the same or to split the work in different packages.



PreQualification Document (Part -I)

STATEMENT OF CREDENTIALS

NOTE: To be filled in and signed by the Proprietor / Partner / Authorised person of respective agency.

Incorrect or false information will disqualify the agency.

Contractor should support the information with necessary documents.

Consultant / SIDBI reserve the right to assess capability and capacity of the agency, if necessary, by visiting their works recently completed or under progress.

1. **NAME OF THE FIRM** :
(a) **Whether manufacturers or
Authorised dealer** :

2. **DATE OF ESTABLISHMENT** :

3. **STATUS OF COMPANY i.e.,
PARTNERSHIP /
PROPRIETARY / PVT. LTD.** :
etc.

4. **NAMES OF PROPRIETOR /
PARTNERS / DIRECTORS** :

5. **AUTHORISED SIGNATORY** : (Please enclose authority letter /
Power of Attorney)

<u>NAME</u>	<u>SIGNATURE</u>
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1)
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2)
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3)
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6. **INCOME TAX NO. (PAN)** :
(Please attach latest IT Clearance Certificates)



7. NAME OF THE BANKERS & THEIR FULL ADDRESSES :

- 1)
- 2)
- 3)
- 4)

8. WHETHER COMPANY IS SOLVENT : YES / NO
: Details (Amount in ₹.....)
(Please enclose latest Banker's Certificate)

9. CENTRAL EXCISE / REGISTRATION No. :

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(Please enclose copy of proof).

10. SALES TAX / WORK CONTRACT TAX REGISTRATION No. :

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(Please enclose copy of proof)

11. ANNUAL TURN OVER :
Year 2007-08 (April to March) :
Year 2008-09 (April to March) :
Year 2009-10 (April to March) :
(Please enclose audited statement / report certified by Chartered Accountant).

12. ORDERS IN HAND : (Please give details in Proforma-I)

13. PAST WORK / ORDERS EXECUTED : (Please give details in Proforma-II)

14. DETAILS OF REGISTRATION / EMPANELMENT WITH THE BANKS, FINANCIAL INSTITUTIONS, PSUs etc. : (Please give in Proforma-III)

15. Please state whether the company or contractor has faced compensation for
i. Delay in completion
ii. Due to substandard workmanship



iii. Has met with legal suit of Govt. / Semi-Govt. Department

iv. Whether he has been penalised in Govt. / Semi-Govt. Department

16. Please state whether the operation of the Agency and their principal are going on with normal pace or whether there is any serious strike / lock out by the employees at present.

17. Suppression of information will be viewed very seriously and will be liable to total disqualification of the applicant.

18. DETAILS OF PERSONNEL EMPLOYED : Details of key personnel, Engineers permanently employed by the agency to be furnished in Proforma-IV

19. DETAILS OF WORKSHOP / FACTORY :

20. REGISTERED OFFICE ADDRESS :

TELEPHONE No. : _____

21. AURANGABAD OFFICE ADDRESS :

TELEPHONE No. : _____

22. AURANGABAD WORKSHOP ADDRESS :
