

**SCALING UP SUSTAINABLE AND RESPONSIBLE  
MICROFINANCE PROJECT - Being implemented by  
Small Industries Development Bank of India  
LOAN NUMBER – 7923-IN**

**Letter for Expression of Interest**

Dear Sir/Madam,

1. Letters for Expression of interest are invited from qualified and experienced consulting firms who wish to undertake Consultancy services for an” Impact Assessment Study of MFIs – Baseline Survey” under the project - Scaling Up Sustainable and Responsible Microfinance. Small Industries Development Bank of India has availed credit/loan from International Development Association and the International Bank for Reconstruction and Development and intends to apply a portion of the proceeds of this loan to finance the above Consultancy Services.
2. The objective of the Consultancy Services which will be carried out is :  
  
documenting the impact of the project on the end users of financial services (details in attached Terms of Reference).
3. The expected results of the consultancy services are as indicated in the attached Terms of Reference.
4. The consultants who are interested in being considered for this assignment should fulfill the following criteria :
  - i) The consultant shall have necessary infrastructure and team of experts to fulfill the requirements of the Project.
  - ii) The consultant shall have experience in carrying out similar exercises.
5. The duration of the Consultancy Services will be upto the Mid-Term Review, and should begin in July 2011.
6. Consultants or associations of consultants, who are interested in being considered for the assignment, should submit information and should support their experience in similar exercises. They should also indicate their experience in conducting similar assignment in developing countries.

7. Criteria for Evaluation of EOI

The EOIs would be evaluated on the basis of the following criteria :

a) Past Experience of the firm

- Number of years experience
- Past Experience of work of similar nature
- Past experience in carrying out work in related sectors.
- Experience of working with government.

b) Experience of Key Personnel

- Qualifications
- Relevant Experience

c) Financial Strength of the Consultant

- Turnover figure of Last three years.
- Net Profit figure for Last three years.

8. Expressions of interest with the accompanying material should be submitted to the Project Director, Scaling Up Sustainable and Responsible Microfinance Project by May 30, 2011 between 11.00 to 17.00 hrs at the address below :

Shri P.K.Saha,  
Project Director,  
Scaling Up Sustainable and Responsible Microfinance Project,  
Small Industries Development Bank of India, Head Office,  
"SIDBI Tower", 15, Ashok Marg,  
Lucknow-226001  
U.P., India  
Phone- 0522- 2288461, Fax- 0522-2288456  
E-mail: [pk\\_saha@sidbi.in](mailto:pk_saha@sidbi.in)  
Website: [www.sidbi.in](http://www.sidbi.in)

9. Please note that there is no need to submit comprehensive proposals now. On the basis of information obtained from interested consultants, the project team will prepare after shortlisting, 4 to 6 consultants who will be invited to submit detailed proposals.

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