



भारतीय लघु उद्योग विकास बैंक
SMALL INDUSTRIES DEVELOPMENT BANK OF INDIA

Assistant General Manager
Small Industries Development Bank of India
20, Chaibasa Main Road, Near Rajendra Chowk
Doranda, Ranchi - 834 002, (Jharkhand)
Contact : Mon- Fri 9.15.00 to 5.15
Telephones : 06551- 2482037 / 2482761

PUBLIC NOTICE
empanelment of contractors for security/utility services

Applications are invited **in sealed covers** from experienced and competent **Ranchi, Dhanbad & Bokaro based** contractors / suppliers / service providers for empanelment as Security/utility providers for our Office premises/other premises.

LAST DATE
on or before 12 noon, July 25,2011

for further details visit : www.sidbi.in

- **agencies who have already applied need NOT apply again**
- **The wages for the person to be employed for the services to be in conformance of Jharkhand State minimum wages guidelines.**
- **Application form enclosed**

Application for Empanelment

	Service applied for	<i>Providing security/utility services</i>
1	Name of the Firm/Agency	
2	Name of proprietor	
3	Address for communication	
	Telephone No.	
	Mobile No.	
4	Type of establishment Year of Establishment Income Tax – PAN No. Service Tax/ VAT No. PF/ESI No. Registration details	(enclose copies of each)
5	Your existing customers	1. 2. 3. 4.
6	Experience details	No. of years : Details :
7	Annual Turnover	

I certify that all the details furnished in the application are true and correct to the best of my knowledge and I know that furnishing any false information or suppression of any material information would lead to rejection of application besides initiation of penal proceedings by the Bank, if it deems fit.

Signature of the authorised person

Terms & Conditions

General conditions

- The Bank reserves the right to add/delete/modify terms & conditions besides to reject any or all the applications without assigning any reason whatsoever.
- Accepting the application for empanelment by the Bank would not guarantee the award of contracts.
- Applications may be addressed to the Deputy General Manager, Small Industries Development Bank of India, 20, Chaibasa Mian Road, Near Rajendra Chowk, Doranda, Ranchi –834 002
- Complete Applications in sealed envelop marked "**Empanelment of Contractors for Security/Utility Services**" may be deposited in the drop box kept in our office premises .
- All the existing service providers also need to apply for fresh empanelment

Specific Terms and Conditions

Scope of work

- 1) Providing of security/utility services at office premises of the Bank
- 2) Maintaining of entry control system including issue of entry passes etc. and other security systems as decided by the Bank
- 3) Maintaining of gate pass system for equipment and goods.
- 4) Implementation of security/utility related measures decided by the Bank

Pre qualification Criteria

- 1) The agency should be a corporate body registered under Companies Act. [Attach copy of registration].
- 2) The agency should have minimum five years` s experience in providing security services to Govt. Departments, public sector undertakings, large public limited companies, particularly Banks / FIs.
- 3) The agency should be preferably registered with Directorate General of Resettlement, New Delhi. State Ex-Servicemen Corporations are also eligible to apply.
- 4) The company should be an income tax assessee and should have filed IT return for the last three Assessment Year . [Attach copy of PAN and copies of return filed during the last 3 years].

- 5) The agency should have necessary registrations with Labour Department and other Govt. Agencies for compliance of all statutory/Govt requirements applicable to security agencies.